



Laptop Acceptable User Agreement - 2024

Students who have access to laptops and the internet at Sunnybank State School are required to follow and adhere to the guidelines detailed below.

Student Declaration

When I use laptops and the internet, I agree to be a safe, responsible and ethical user at all times by:

- Handling ICT devices with care and taking all reasonable measures to protect the device against damage;
- Notifying a teacher of any damage or attention required to a device;
- Only using Apps, programs or the internet during lessons when directed by a teacher;
- Only using laptops during lessons when directed by a teacher;
- Turning off and putting away the laptop carefully at the end of each day or when requested by a teacher;
- Never disabling or changing settings applied to school devices;
- Respecting others and communicating with them in a supportive manner;
- Never participating in online bullying (harmful, inappropriate or hurtful online behaviours);
- Protecting my privacy by not giving out personal details;
- Protecting the privacy of others by never posting or forwarding their personal details or images without their consent;
- Only taking and sharing photographs or sound or video recordings when others have provided their explicit consent as part of an approved lesson;
- Talking to a teacher or a trusted adult if I personally feel uncomfortable or unsafe online, or if I see others participating in unsafe, inappropriate or hurtful online behavior;
- Not accessing media that falls outside the School's policies;
- Not downloading unauthorised programs, including games;
- Not attempting to log into the network or online services with a username or password of another person.



Laptop Student Declaration

Signature:

I understand and agree to comply with the terms of acceptable use set out within this agreement when accessing laptops, digital technologies and the internet at school.

I understand that if I do not behave appropriately and misuse laptops, technology or the internet this may result in consequences including the loss of access to digital services.

Student Name: _____

Student Signature: _____

Parent/Carer Name: _____

Parent/Carer Signature: _____

Date: _____