

# Application for P&C Membership for 2024

## Sunnybank State School P&C Association

Please complete and return to the P&C Secretary  
(in person or by email: [secretary@sunnybankpandc.com.au](mailto:secretary@sunnybankpandc.com.au))



<b>Name:</b>	
<b>Address:</b>	
<b>Email address:</b>	
<b>Phone number:</b>	

**I am:**

- a parent of a student attending the school
- a staff member of the school
- an adult interested in the school's welfare.

If you are an adult interested in the school's welfare, please provide:

- Current Blue Card number: \_\_\_\_\_
  - Expiry date: \_\_\_\_\_
  - Date of birth\*: \_\_\_\_\_

**A Blue Card is required for any adult to volunteer onsite that does not have a current student enrolled at the school. This includes and is not limited to; Grandparents/Aunts/Uncles or siblings over the age of 18.**

If applicable, please provide details of your children who are students at Sunnybank State School:

Name: \_\_\_\_\_ Class: \_\_\_\_\_

**I am:**

- applying for new membership
- a returning member.

**I apply for membership of the Sunnybank State School Parents and Citizens' Association, and I undertake to:**

- a) promote the interests of and facilitate the development and further improvement of the school and the good order and management of the school; and
- b) comply with the constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the constitution, and any valid resolutions passed by the Association.

**Signature:** .....

**Date:** .....

P&C Secretary Use

Date received: ...../...../..... Date accepted: ...../...../.....

Secretary's signature: ..... Entered in P&C Register

\* Date of birth details are required to link with Blue Card portal

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**CODE OF CONDUCT FOR P&C ASSOCIATIONS**

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should always adhere to the Code of Conduct. This Code applies to each member of a P&C Association.

Sunnybank State School P&C Association members are to:

- Act in the best interest of the whole school community at all times
- Act in compliance with the Constitution
- Act and work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2017* and the Department of Education’s policies and procedures relevant to P&C Association operations
- Conduct and always present themselves in a professional manner and act ethically and with integrity
- Act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
- Remain objective and always avoid personal bias
- Represent all members of the school community
- Engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
- Declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- Make fair, transparent and consistent decisions
- Provide objective and independent advice
- Listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- Treat official information with care and use it only for the purpose for which it was collected or authorised
- Respect confidentiality and information privacy (about the school, community members, staff or students) always and not disclose confidential information
- Not use confidential or privileged information to further personal interests
- Be responsive to the requirements of the school community
- Seek to achieve excellence in educational outcomes for all students at the school
- Listen and respond to issues and concerns regarding strategy and policy.

P&C members (including Executive Committee members) should also abide by all expectations outlined in the school’s Parent and Community Code of Conduct if the school has one.

**Name:** .....

**Signature:** .....

**Date:** .....